

Process Name: Search for Award by Project Number

STEP	DETAIL
1	<div><div>Sign in to Oracle Cloud through TCNJ Today app bar</div><div>Click Company Single Sign-On</div><div>Username: TCNJ login</div><div>Password: your password</div><div>Click Home button in upper Right corner</div></div> <div></div>
2	<div><div>Click Grants Management from the scroll menu</div></div> <div></div>
3	<div><div>Click the Manage Awards quick action</div></div> <div></div>
4	<div><div>Enter Project Number</div><div>Click magnifying glass to Search</div></div> <div></div>
5	<div><div>Click the name of the Project to view budget details</div></div> <div></div>