

## Process Name: Search for Award by Project Number

STEP		DETAIL
1	Sign in to Oracle Cloud through <b>TCNJ Today</b> app bar Click <b>Company Single Sign-On</b> <b>Username:</b> TCNJ login <b>Password:</b> your password Click Home button in upper Right corner	
2	Click Grants Management from the scroll menu Contract Management	Receivables Projects Grants Management General Ac
3	Click the <b>Manage Awards</b> quick action	QUICK ACTIONS     APPS       Image Awards     Image Awards       Image Awards     Image Awards
4	Enter Project Number Click magnifying glass to Search	Manage Awards ⑦ F1949 × ♀ Show Filters ▲ Search Results
5	Click the name of the Project to view budget details  Search Results  View  +  B  P  Detach  Create Award from Template  Name  Number  NJ Consortium on Deaf-Blindness_F1949  C10031	Primar Spons       Status       End Date       Principal Investigator         VIn       Expired       09/30/2024       Verry Petroff