

**ORACLE PLANNING & BUDGETING
CLOUD SERVICE (PBCS)
TOWN HALL PRESENTATION**

PROJECT TIMELINE



INITIATE

07/08 – 08/02



REQUIREMENTS

07/29 –
08/23



DESIGN



BUILD

08/19 –
12/02



TEST

12/02 –
12/31



DEPLOY
& CLOSE

Admin Go-Live: 01/13
User Go-Live: 2/24
Post Go-Live User
Support: 2/24 – 3/20



SUPPORT

ORACLE INTELLIGENT CONNECTED PLANNING

LONG-RANGE / STRATEGIC PLAN

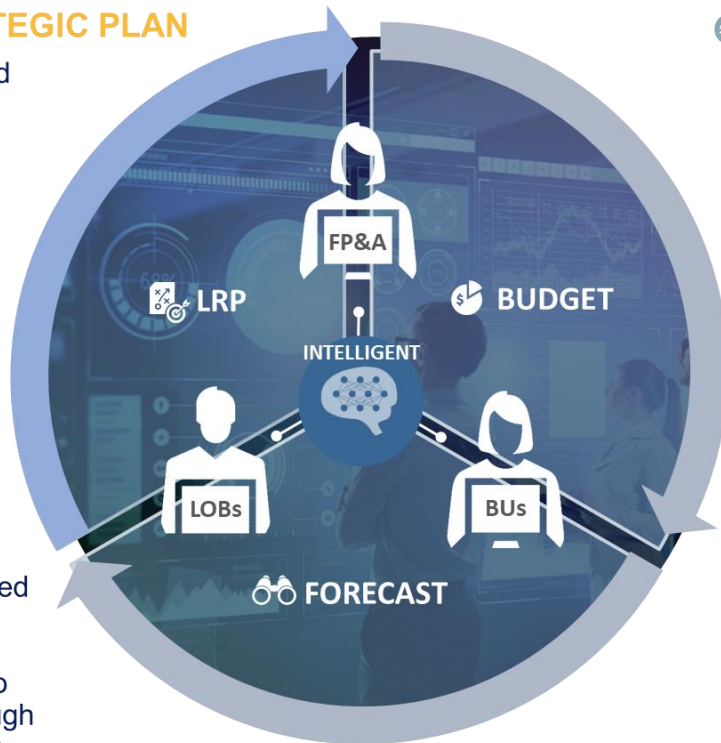
- Top-down, driver-based
- Modeling for risks, Funding, and strategic initiatives
- Combine multiple scenarios
- Define targets for budget & forecast

BUDGET

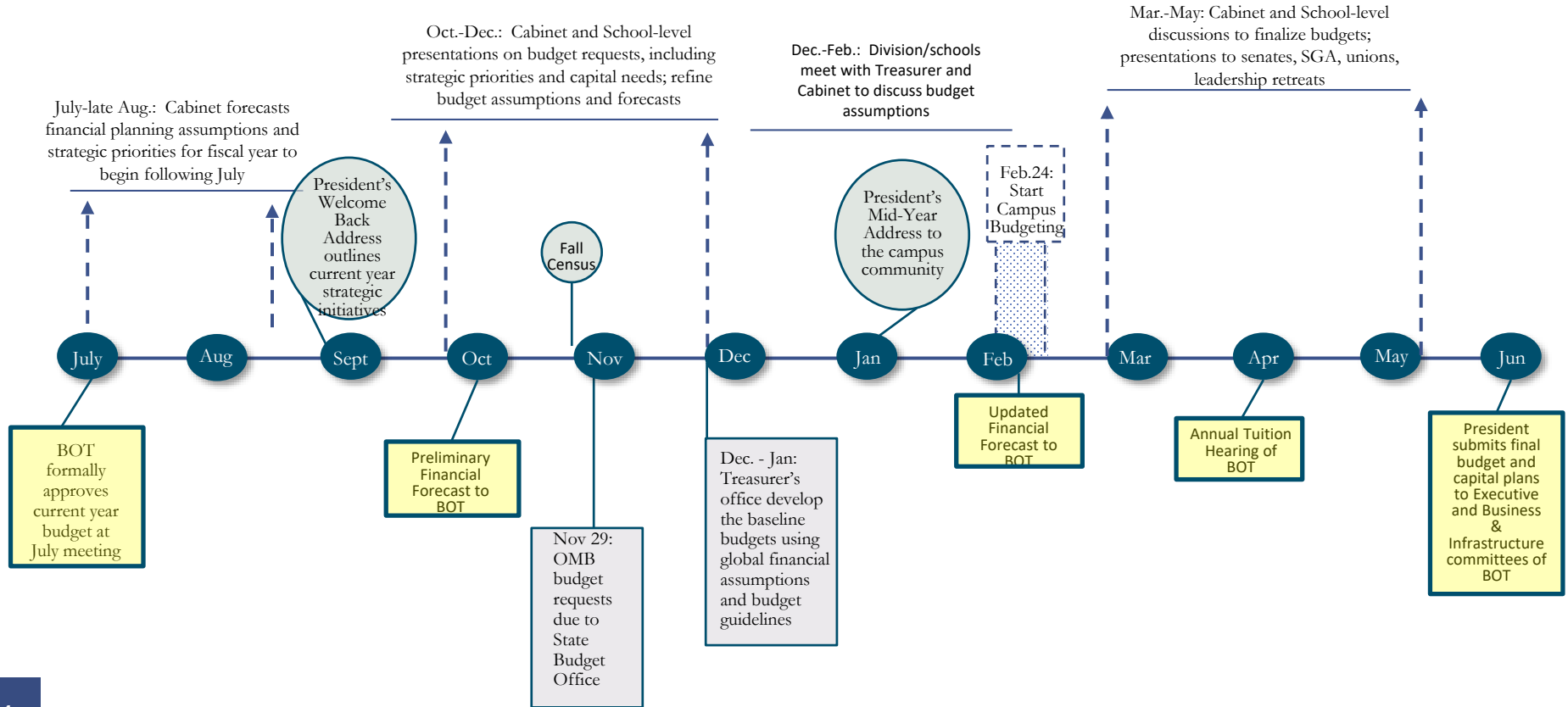
- Bottom-up, driver-based
- Position Budgeting
- OpEx, Capital, Projects, etc.
- Management Allocations

FORECAST

- Bottom-up, driver-based
- Rolling forecasts & predictive planning
- Forecast connected to LRP for iterating through new plan assumptions



TCNJ FISCAL YEAR BUDGET TIMELINE



What is PBCS?

The Benefits

<ul style="list-style-type: none"> • Purpose built cloud-based enterprise planning tool 	<p>Single source of all budget and planning data (revenue and expenses)</p>	<p>Shifts end users' time from collecting to analyzing</p>
<ul style="list-style-type: none"> • Built on a multi-dimensional OLAP database engine (Essbase) 	<p>Ensures data is complete and accurate through the use of standardized calculations and validation rules</p>	<p>Ability for end users to conduct their own analysis (ad-hoc, standard and visual reporting)</p>
<ul style="list-style-type: none"> • Includes (but not limited to): <ul style="list-style-type: none"> • Forms / Dashboards • Calculations • Navigation Flows • Approvals / Workflow • Reporting • Ad Hoc Analysis • Security 	<p>Ability to create repeatable and maintainable import processes for source data used in the budgeting and planning process (Financials, Student, HR)</p>	<p>Ability to create various scenarios and models based on trends and changes in driving factors (i.e. Enrollment Modeling)</p>
	<p>Ability to roll up and drill down to different levels of information (College, Department, Fund, Account)</p>	<p>Create multi-year plans and forecasts that provide the ability to make proactive decisions</p>
	<p>Ability to aggregate budget information quickly and easily</p>	<p>Conduct more frequent budget to actual variance analysis</p>

WHAT'S NEW?



Employee Planning

Pre-populated, with adjustments to the pre-population requested from the Treasurer's office



Budget Overview

Budgeting of all income statement accounts, exclusive of compensation. Pre-populated based on average 3 prior years of spend.



Multi-Year Budgeting

Budgeting of 2 out-years based on growth rate assumptions with ability to adjust



Strategic Requests

Strategic Initiative requests and approvals within PBCS. Tracking of approved Strategic Initiatives using strategic programs



Forecasting

Forecast the open periods of the year, with open periods pre-populated by budget by month



Supplemental Budget Requests

Post budget approval changes requested and approved via PBCS. Requests will be posted to Budgetary Controls for updated spending authority



ACCESSING PBCS

1. Log into PBCS
2. Home Page Overview
3. Setting PBCS Preferences & User Variables

LOG INTO PBCS **RECOMMENDED BROWSER**

Planning and Budgeting is cloud-based and can be accessed via any computer with internet access.

To access, you must use one of the supported browsers below:



Internet Explorer
11.x



Mozilla
Firefox 38+



Google
Chrome 42+



Apple Safari
8.x and 7.x

NOTE: Firefox is the recommended browser.

LOG INTO PBCS URL

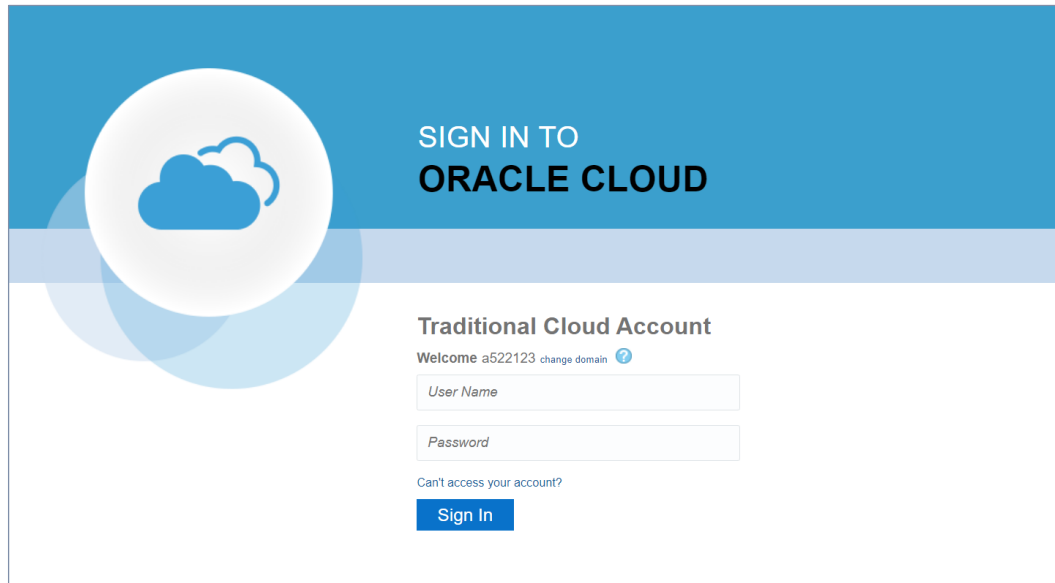
PBCS can be accessed via an Internet browser:

URL: <https://planning-a522123.pbc.us2.oraclecloud.com/workspace>


Identity Domain: **a522123**

Single Sign-on:

User's will use their network login to access PBCS (similar to ERP).



**SIGN IN TO
ORACLE CLOUD**

Traditional Cloud Account
Welcome a522123 [change domain](#) 

[Can't access your account?](#)

Sign In

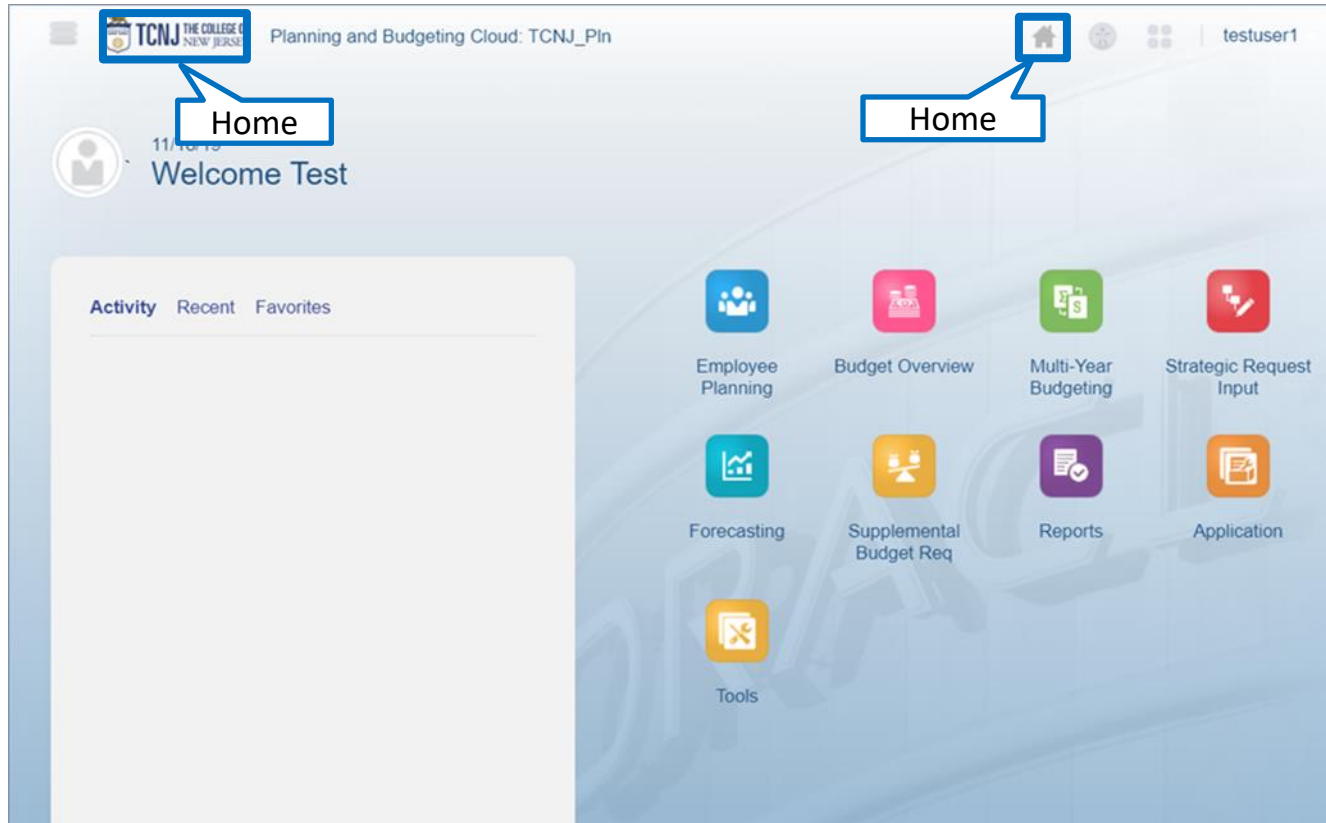
HOME PAGE NAVIGATION FLOWS

The screenshot displays the home page of the TCNJ Planning and Budgeting Cloud. At the top, the TCNJ logo and the text 'THE COLLEGE OF NEW JERSEY' are visible, along with the page title 'Planning and Budgeting Cloud: TCNJ_Pl'n' and the user 'testuser1'. A user profile section shows the date '11/18/19' and the text 'Welcome Test'. Below this, there are tabs for 'Activity', 'Recent', and 'Favorites'. A central grid of navigation flows is highlighted with a blue border and a callout box labeled 'Navigation Flows'. The flows include: Employee Planning, Budget Overview, Multi-Year Budgeting, Strategic Request Input, Forecasting, Supplemental Budget Req, Reports, Application, and Tools.

Navigation Flows are a grouping of related content, such as forms, which support the completion of a specific business process.

The Navigation Flows provide you with a simple and streamlined outline of each step in the budgeting process.

HOME PAGE RETURN BUTTONS



Return to the home page by:

- Clicking the TCNJ logo
- Clicking **Home**

USER PREFERENCES

The screenshot displays the TCNJ Planning and Budgeting Cloud interface. At the top, the header includes the TCNJ logo, the text "TCNJ THE COLLEGE OF NEW JERSEY", and "Planning and Budgeting Cloud: TCNJ_Pln". On the right side of the header, there are navigation icons and the user name "testuser1". Below the header, a "Welcome Test" message is shown with a date of "11/18/19". A sidebar on the left contains tabs for "Activity", "Recent", and "Favorites". The main area features a grid of application cards: "Employee Planning", "Budget Overview", "Multi-Year Budgeting", "Strategic Request Input", "Forecasting", "Supplemental Budget Req", "Reports", "Application", and "Tools". The "Application" card is highlighted with a blue box and a circled "1". Below it, the "User Preferences" card is also highlighted with a blue box and a circled "2".

To access Preferences:

1. Click on the **Application** cluster
2. Select the **User Preferences** card

PREFERENCES USER VARIABLES

User Preferences

Save when Complete

Save

Preferences

- General
- Display
- Notifications
- Ad Hoc Options
- User Variables**

User Variables

Dimension	User Variable	Member
Organization	Org_UserVar	ACAD

Member Selector

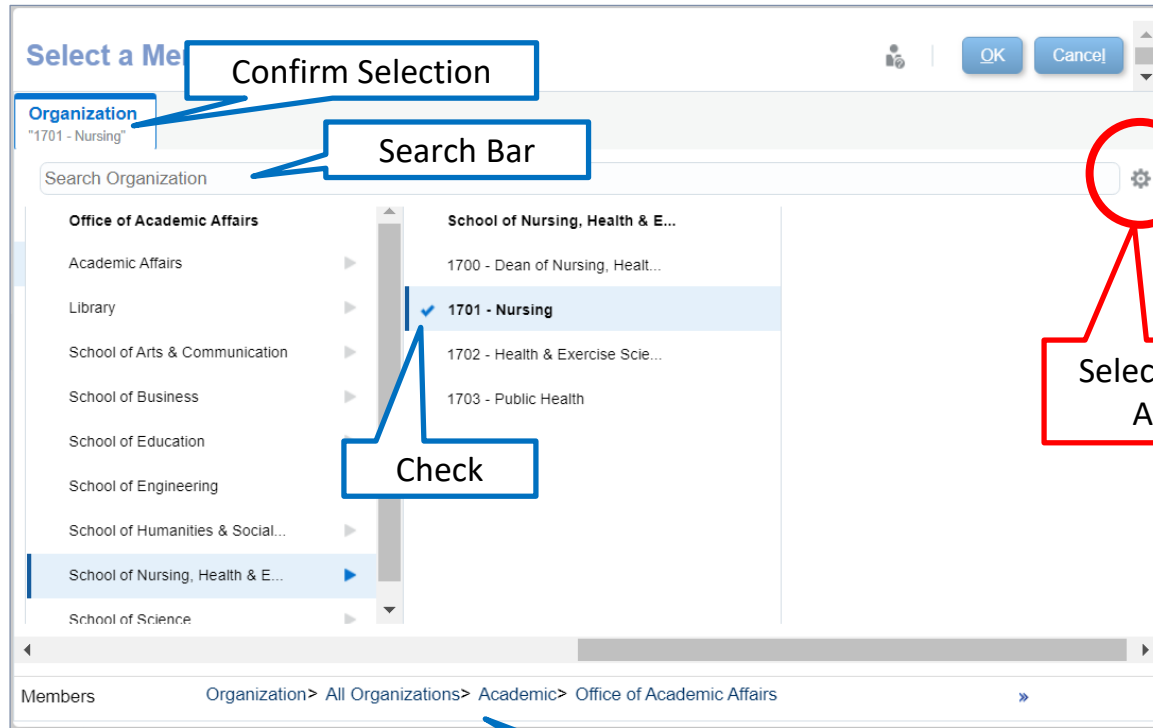
User Variables act as filters in forms, enabling users to only see data and information that are relevant to them. When you open a form, the members you set as your **User Variables** will already be set in the form. NOTE: If your **User Variable** is not set, you will receive an ERROR message when opening forms.

User variables only need to be set once, but they can be changed at any time.

Members can be selected by clicking **Member Selector**



PREFERENCES USER VARIABLES



Members can be selected in two ways in the **Member Selector**:

1. Key in a value on the Search Bar
2. Select from Hierarchy and check the member. For all selections click just to the left of the member until a check mark appears

With either method you can confirm your selection at the top left portion of the window.

FORM COMPONENTS

The screenshot displays the Planning and Budgeting Cloud interface. At the top, the 'Navigation Toolbar' contains icons for Employee Planning, Budget Overview, Multi-Year Budgeting, Strategic Request Input, Forecasting, Supplemental Budget Req, and Reports. Below this, the 'Instructions' callout points to an information icon on the 'Budget Input' card. The 'Point of View' callout points to a table header defining dimensions: LEntity (The College of New Jersey), Fund (100000 - General Fund), Organization (0000 - Default Organization), Program (0000 - Default Program), and Category (000 - Default Category). The main table shows columns for Loaded Data, Total Plan Element, and Inputed Data across fiscal years (FY19, FY20, FY21) and includes summary rows for Total Actuals & Encumbrances and YearTotal.

	Loaded Data	Total Plan Element	Loaded Data	Total Plan Element	Inputed Data	Total Before Suppl Req	Total Plan Element	Total Plan Element	
	FY19	FY20	FY20	FY20	FY21	FY21	FY21	FY21	
	Total Actuals & Encumbrances	Budget	Total Actuals & Encumbrances	Remaining Budget \$	Budget	Budget	PY Actual vs NY Budget (\$)	PY Actual vs NY Budget (%)	
	YearTotal	YearTotal	YearTotal	YearTotal	YearTotal	YearTotal	YearTotal	YearTotal	
608130 - Marketing Initiatives									
608140 - Advertising for Recruitment									
608150 - Advertisement of Bids									
Advertising & Recruitment									
610000 - Rental Expense Buildings & Grounds									

Forms in Planning and Budgeting have the following structure:

- **Navigation Toolbar** allows you to navigate to the other cards in that cluster.
- **Instructions** display additional information and instructions on the form. Note: Instructions are set by the System Administrator and not all forms will include instructions.
- **Point of View (POV)** defines the section of data in the Planning and Budgeting database you are viewing. You select the desired members for each dimension to determine the context for the pages, rows, and columns.

DATA ENTRY

Example data form with various cell colors

Budget Input ⓘ

LEntity	Fund	Organization	Program	Category			
The College of New Jersey	100000 - General Fund	1701 - Nursing	0000 - Default Program	100 - Instruction - General			
	Total Plan Element	Inputted Data					
	FY20	FY21					
	Remaining Budget \$	Budget					
	YearTotal	Q1	Q2	Jan	Feb	Mar	
602095 - Pension Expense							
602096 - OPEB Expense							
Fringe Benefits Expense	657,028	1,898	1,968	626	607	639	
Personnel Expenses	2,055,930	485,823	503,817	160,305	155,398	163,577	
604000 - Athletic Equipment							
604010 - Gifts Expense							
604020 - Graphic Design	774	198	206	65	63	67	
604030 - Graphic Printing							

774	198	206	65	63	67
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Read-Only
or Non-
Level0

Open for
Input

Unsaved
Input

Supporting
Detail

Locked
Cell

Cells display the data for the selected members. Cell colors indicate the cell's status:

- + **White:** default; data can be entered into these cells
- + **Yellow:** values changed but data is not yet saved
- + **Grey:** read-only cells
- + **Grey with a Lock Symbol:** locked cells
- + **Teal:** cells have supporting detail

STRATEGIC INVESTMENTS OVERVIEW



In fiscal year 2021, the College has set aside **\$1.5 million** to target strategic investments into one or two priority projects that advance revenue diversification and/or external partnerships.

We are soliciting your input and ideas on strategic investments that would truly move the needle.

Please attached your suggestions to the strategic request section within PBCS.

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